

<b>Created</b>	June 2012
<b>By</b>	Senior Team
<b>Reviewed</b>	August 2022
<b>Next review</b>	August 2023
<b>Approved by</b>	Governing Board
<b>Dissemination</b>	Staff Training, Shared folders

**VLUK ENVIRONMENTAL  
AND SUSTAINABILITY  
POLICY AND ACTION  
PLAN  
2022-2023**

## 1. PURPOSE

VLUK strives to promote and develop sustainability by protecting and enhancing the environment through encouraging good business practice. Our aim is to reduce the impact on the environment from our operations for this generation and future generations to come.

## 2. SCOPE

This policy applies to all staff and learners studying on VLUK Programmes. VLUK will endeavour to manage its operations in ways that are environmentally sustainable and to ensure that all staff and learners are aware of and support best-practice procedures. While we cannot control the actions of third parties we work with, we commit to educate them of our policy and encourage them to align their operating practices with policy objectives.

## 3. ACTION PLAN

VLUK will:

- promote responsibility for the environment within the organisation and communicate and implement this policy with staff and learners;
- aim to reduce the use of energy, water and other scarce resources;
- minimise waste by reduction, re-use and recycling methods;
- comply with all relevant environmental legislation/regulation;
- ensure that our policies and services are developed in a way that is complementary to this policy;
- encourage all third parties to commit to the sustainable development philosophy;
- identify and provide appropriate training, advice and information for staff and learners and encourage them to develop new ideas and initiatives.

<b>Item and Action to be taken</b>	<b>Persons assigned</b>	<b>Aimed date of completion/review</b>
Promote responsibility for the environment to all VLUK learners and staff	Gemma Halsey	Ongoing
Aim to reduce the use of energy - switch off lights and electrical equipment when not in use	Gemma Halsey Head of Campus	Ongoing
Increase recycling across all	Gemma Halsey	August 2023

campuses - implement recycling bins - plastic, metal and paper		
Replace appliances with energy efficient models (laptops etc)	Gemma Halsey	August 2022. Achieved
Reduction of Co2 - implementation of online meetings	Gemma Halsey	September 2020. Achieved.
Reduce excessive heating - encourage timers to be used across all campuses and staff work remotely	Gemma Halsey	December 2020. Achieved

## Environmental Management

VLUK will:

- Promote sound environmental management by communicating procedures, guidelines and regulations via induction, staff training programmes and tutorials;
- Encourage and facilitate feedback and suggestions on ensuring good practice
- Look to implement environmental management system (ISO14001) by October 2023

## Waste Reduction

VLUK will:

- Implement sustainable resource management practices based on 'reduce, reuse, recycle' principles;
- Re-use and recycle materials wherever practical;
- Reduce the amount of waste being disposed of in landfill sites, by segregating different types of waste;
- Recycle broken or unwanted hardware rather than sending to landfill;
- Continue to aim to be a paperless organisation through use of online Learning Platform for learners.

## Transport

VLUK will:

- Implement sustainable transport practices across all activities, where appropriate;
- Reduce unnecessary travel for staff, eg use online meeting software where appropriate;
- Encourage the use of public transport, walking, cycling and vehicle sharing, where appropriate.

- Deliver online lessons for english and maths to reduce carbon footprint
- Deliver online main learning aim lessons where possible to reduce the VLUK carbon footprint

## **Ethical and Sustainable Procurement**

VLUK will:

- Promote the use of sustainable resources whenever practicable;
- Promote life-cycle thinking in the procurement of goods and services;
- Promote the development of central purchasing strategies to ensure efficient and sustainable purchasing practices.

## **Education for Sustainable Development**

VLUK will:

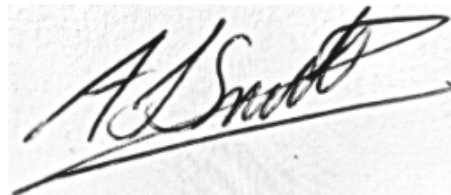
- Develop links with local and national groups which encourage education for sustainable development;
- Endeavour to embed education for sustainable development into the Curriculum;
- Encourage learners to participate actively in environmental projects, locally and globally.

## **4. RESPONSIBILITIES AND DUTIES**

We will assess the environmental impacts of our operations and set objectives and targets in order to improve our environmental performance. We will review these targets annually.



CEO



Chair of Governors